



UNIVERSIDADE CATÓLICA PORTUGUESA
Porto Regional Centre
Católica Porto Business School (FEG/CPBS)

Regulation of the Research Centre in Management and Economics (CEGE)

Chapter I
General Provisions

Article 1
Character

1

1. The Research Centre in Management and Economics (CEGE) is a research unit within the Católica Porto Business School (FEG/CPBS) of Universidade Católica Portuguesa (UCP). It was established to conduct scientific research in Economics and Management and in other related areas.
2. CEGE is governed by UCP's bylaws and by this regulation.
3. CEGE does not enjoy administrative and financial autonomy.

Article 2
Headquarters

CEGE operates under the responsibility of the Presidency of the Porto Regional Centre and is part of it for administrative and general coordination purposes.

Article 3
Purpose

1. CEGE seeks to achieve the following aims:
 - a) Develop scientific research projects.
 - b) Support in submitting applications for public and private funding of scientific projects.



- c) Disseminate and publish research findings.
- d) Organise congresses, conferences, seminars, lecture cycles and other scientific meetings.
- e) Promote and establish research networks and scientific partnerships with equivalent institutions, at home and abroad.
- f) Accomplish other tasks entrusted to it by FEG/CPBS and UCP's governing bodies within its objectives.

Article 4

Organisation of scientific activities

1. CEGE is organised in research groups whose members conduct scientific research in the same area of knowledge.
2. Each research group is coordinated by a principal investigator (PI), approved by CEGE's Scientific Board for a renewable three-year period.
3. CEGE members must be part of at least one research group and may be affiliated to more than one group whenever there are overlapping research interests.
4. The existence of research groups does not preclude the development of other projects involving several groups.

2

Article 5

Revenues and costs

1. The following are to be considered as CEGE revenue:
 - a) Allocations made by the UCP, directly or through the FEG/CPBS.
 - b) Allocations and allowances made by funding agencies.
 - c) Grants from public and private entities.
 - d) Other grants and allocations.
2. CEGE's costs are those resulting from the Centre's activity in compliance with existing legislation and regulations.



Article 6

Cooperation arrangements

To achieve its objectives and implement its activities, CEGE may establish cooperation arrangements with equivalent institutions, at home and abroad.

Chapter II

Membership

Article 7

Categories of membership

CEGE is composed of two membership types:

- a) Full members.
- b) Collaborators.

3

Article 8

Admission policy and termination of membership

1. CEGE membership is evaluated yearly at the end of December and applies to the subsequent year. The only exception is for researchers that start a contractual employment link with FEG/CPBS at the middle of the year, whose membership can be evaluated at their starting date.
2. The admission of new members to CEGE is automatic for those that fulfil the requirements established in the Appendix.
3. The CEGE Scientific Board or the Director may propose names to be admitted as full members or collaborators.
4. Membership of CEGE shall cease under the following circumstances:
 - a) By request of the party concerned presented to the Director of CEGE.
 - b) By the non-fulfilment of the requirements established in the Appendix.



Article 9

Membership rights

1. Members of CEGE shall be entitled to:

- a) Take part in the Centre's scientific activities.
- b) Benefit from the Centre's support in submitting applications for public and private funding of scientific projects.
- c) Benefit from the Centre's support in organising congresses, conferences, seminars, lecture cycles and other scientific meetings.
- d) Benefit from the Centre's financial support of research activities, namely dissemination-, mission-, data and equipment-related expenses.

Article 10

Membership duties

1. Members of CEGE shall have a duty to:

- a) Cooperate in the Centre's scientific activities.
- b) Carry out the tasks for which they were designated.
- c) Report annually on their scientific activity.
- d) Respond diligently and in a truthful and swift way to all the requests for cooperation and information from any of the Centre's bodies.
- e) Mention membership of CEGE in all work that stems from research activities.

Chapter III

Composition

Article 11

Governance structure



The Scientific Board, the Board of Directors, the Director, and the External Scientific Monitoring Committee (CEAC) make up the governance structure of CEGE.

Article 12

Scientific Board

1. The Scientific Board consists of all the full members of CEGE.
2. The Scientific Board shall be chaired by the Director of CEGE.

Article 13

Scientific Board responsibilities

1. The CEGE's Scientific Board responsibilities shall be:
 - a) Approve its internal Bylaws.
 - b) Approve all amendments to this regulation, following proposal of CEGE's Board of Directors.
 - c) Participate in the definition of the Centre's research activities in accord with UCP's scientific policy and with the guidelines set by FEG/CPBS's Scientific Council.
 - d) Deliver an opinion on the constituent elements of CEAC.
 - e) Deliver an opinion on the programmes for the dissemination of the Centre's activities.
 - f) Deliver an opinion on the Centre's activity plan and on its annual activity report.
 - g) Deliver an opinion on the Centre's budget.
 - h) Deliver an opinion on the Centre's annual execution report.
 - i) Approve the setting up or termination of research groups.
 - j) Approve the proposal of the director for the principal investigators (PIs) in charge of coordinating the research groups.



2. CEGE's Scientific Board shall meet ordinarily once a year and exceptionally whenever convened by CEGE's Director or at the request of at least half of the Centre's full members.

3. The CEGE's Scientific Board decisions shall be taken by a simple majority of those present and voting. In the event of a tie, CEGE's Director shall have a tie-breaking vote.

Article 14

Board of Directors

The Board of Directors consists of CEGE's Director and of the coordinators of each research group.

Article 15

The Board of Directors responsibilities

1. The Board of Directors shall be responsible for:

- a) Proposing amendments to this regulation, following advice of FEG/CPBS's Director.
- b) Ensuring the Centre's guidance and daily management, in collaboration with the Director.
- c) Drawing up the Centre's activity plan and the annual activity report and submitting them to CEGE's Scientific Board.
- d) Approving the Centre's budget.
- e) Approving the Centre's annual execution report.
- f) Drawing up proposals for the setting up and termination of research groups.
- g) Proposing and defining the constituent elements of CEAC.
- h) Performing the duties assigned by the Director.
- i) Enforcing compliance with this Regulation.

2. The Board of Directors shall hold ordinary meetings twice a year and shall meet exceptionally whenever convened by CEGE's Director.



3. The CEGE's Board of Directors decisions shall be taken by a simple majority of those present and voting. In the event of a tie, CEGE's Director shall have a tie-breaking vote.

Article 16

Director

1. Only CEGE's full members who are permanently employed at UCP can be appointed to the post of Director of the Centre.
2. CEGE's Director shall be appointed by the Rector on a proposal from FEG/CPBS's Director.
3. CEGE's Director's term of office shall be three years with the possibility of reappointment for an equal period of time.
4. The Director shall be substituted during the Director's absences and impediment by the coordinator of one of the research groups designated by the Director.

7

Article 17

Director's responsibilities

1. CEGE's Director shall be responsible for:
 - a) Representing CEGE and ensuring that it is linked together with FEG/CPBS's Scientific Council and with other bodies of FEG/CPBS and UCP.
 - b) Guiding and managing the Centre's activities in compliance with the regulations and decisions of its Scientific Board and Board of Directors.
 - c) Convening and chairing the meetings of the Board of Directors and of CEGE's Scientific Board.
 - d) Drawing up the Centre's activity plan and the annual activity report.
 - e) Establishing the budget and drawing up the Centre's annual execution report.
 - f) Providing the best conditions to ensure the proper functioning of CEAC.
 - g) Ensuring the follow-up of the decisions taken by UCP and FEG/CPBS's competent bodies.



h) Overseeing the employees and other agents or administrative staff working for the Centre.

i) Advertising the Centre's existence and scientific activities.

Article 18

External Scientific Monitoring Committee

1. CEGE shall have an External Scientific Monitoring Committee (CEAC) composed of three to five key internationally renowned personalities external to UCP.
2. CEGE's CEAC shall be responsible for:
 - a) Reviewing the functioning of CEGE and giving an opinion on the Centre's activity plan, annual activity report, budget and annual execution report.
 - b) Making regular appraisals of the Centre's activities.
3. The personalities that make up CEGE's CEAC shall be appointed for a three-year period by CEGE's Scientific Board on a proposal of the Board of Directors.
4. CEAC shall meet regularly as convened by CEGE's Director.

8

Chapter IV

Final Provisions

Article 19

Entry into force

This regulation shall enter into force immediately after its approval by the Scientific Board of CEGE and shall replace all existing rules.



APPENDIX

Article 1

Full members

1. A CEGE full member is a researcher with contractual employment link with FEG/CPBS or other Portuguese institution who cumulatively:

- a) Holds a PhD degree.
- b) Is not a full member of other research centres financed by FCT.
- c) Has participated, within the last 5 years, in at least three dissemination activities.
- d) Satisfies one of the following criteria:
 - d1) Is a PhD degree holder for three years or less.
 - d2) Is a full-time researcher with contractual employment link to carry out research activities at CEGE.
 - d3) Has published, within the last 5 years, at least (1) four scholarly articles in journals that are indexed by Clarivate's Web of Science, Scopus, or the Academic Journal Guide; or (2) two scholarly articles in journals that have a ranking of 2 in the Academic Journal Guide; or (3) one article in a journal that has a ranking of at least 3 in the Academic Journal Guide.
 - d4) Coordinates or is the main representative of CEGE in a research project or collaborative research laboratory/network funded competitively.

2. For the purposes of the requirement described in paragraph 1.c) of this article, dissemination activities include:

- a) The first presentation of original authored research, in an external conference, workshop or other scientific event. Subsequent presentations of the same authored research do not count towards the quantification of external dissemination activities thresholds.
- b) The publication, as a CEGE working paper, of original authored research that is reasonably expected, by the authors, to be (in the future) accepted for publication in journals that have a ranking of at least 3 in the Academic Journal Guide.



c) The publication, as a CEGE policy paper, of the conclusions of original authored research with policy implications for the business community, governments, international organizations, or the media.

d) The publication of a book or a book chapter by a recognized publisher with the conclusions of original authored research with policy implications for the business community, governments, international organizations, or the media.

e) The organization of an external conference, workshop or other scientific event.

4. For the purposes of the requirement described in paragraph 1.d3) of this article, a scholarly article is considered published from the moment it has a DOI – Digital Object Identifier. However, in accordance with CEGE’s director, scholarly articles formally accepted for publication (and not yet published) can also be considered published.

5. For the purposes of the requirement described in paragraph 1.d3) of this article, it is used the edition of Clarivate’s Web of Science, Scopus and Chartered Association of Business Schools’s Academic Journal Guide closer (immediately before) to each scholarly article’s publication year.

6. For the purposes of the requirement described in paragraph 3.d) of this article, recognized publishers include Springer, Palgrave Macmillan, Routledge, Cambridge University Press, Elsevier, Nova Science Publishers, Edward Elgar, Information Age Publishing, Princeton University Press, and University of California Press. Other publishers may be considered in accordance with CEGE’s director.

7. Provided that they comply with the requirements described in paragraph 1 of this article, researchers from other institutions who, cumulatively, fulfil the conditions below shall be eligible to be full members to the Centre:

a) Have been duly authorised by their institution of origin.

b) Take part in CEGE’s projects.

c) Have been approved as full members by CEGE’s Scientific Board.

Article 2

Collaborators

Researchers who take part in projects developed by the Centre and who have been approved by CEGE’s Scientific Board shall be eligible to be CEGE’s collaborators.